



INTERNAL MEMO

To: Chief Executive Officer
From: Deputy Director Supply Chain Management
Date: 3rd October 2024
Subject: September 2024 Monthly Procurement Status Report

Enclosed please find the monthly procurement status report for the month of September 2024. This is in line with Section 152 of the PPAD Act 2015 which states that;

The head of the procurement function shall prepare monthly progress reports of all procurement contracts of the procuring entity and submit them to the accounting officer.

The purpose of the memo is therefore to request for your concurrence and approval of the same.

Signature  Date 

Sostanis Okoth
Deputy Director, Supply Chain Management



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**REPORT ON CONTRACT AWARDS BY THE ICT AUTHORITY DURING FINANCIAL YEAR 2024/2025
 FOR SEPTEMBER 2024**

S/No	Subject of procurement.	Contract No.	Contract description	Procurement Method	Nature of Procurement (Goods, works, consultancy services, non-consultancy services)	Business Name of contractor/supplier/consultant	Date of contract signature	Date of commencement of contract	Contract Completion date/expiry	Contract price/value (KES)
1. 1	Provision of catering services for MOU signing with partners-TVETA,KENIC and JKUAT on 03/09/2024 Tea and	2240232	Provision of catering services for MOU signing with partners-TVETA,KENIC and JKUAT on 03/09/2024 Tea and	RFQ	Non-consultancy services	Digest Ventures	03/09/2024	03/09/2024	03/10/2024	18,750.00



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	Snacks for 25pax		Snacks for 25pax							
2.	Provision of conference facility for the Unified Gateway Workshop	2240235	Provision of conference facility for the Unified Gateway Workshop	RFQ	Non-consultancy services	Lake Naivasha Resort	10/09/2024	10/09/2024	10/10/2024	468,000.00
3.	Provision of return airticket for DD Thomas Odhiambo to Kisumu to attend ICTA employee pension scheme training	2240233	Provision of return airticket for DD Thomas Odhiambo to Kisumu to attend ICTA employee pension scheme training	RFQ	Non-consultancy services	Longrock Tour & Travel	10/09/2024	10/09/2024	10/10/2024	25,500.00



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4.	Provision of return airticket for 6 officers to Dare-salaam to attend KDEAP-EARDIP coordination workshop on 1st September and return on 6th September, 2024	2240234	Provision of return airticket for 6 officers to Dare-salaam to attend KDEAP-EARDIP coordination workshop on 1st September and return on 6th September, 2024	RFQ	Non-consultancy services	Real Edge Africa	10/09/2024	10/09/2024	10/10/2024	378,000.00
5.	Provision of vehicle maintenance services as per the contract for KCT	2240236	Provision of vehicle maintenance services as per the contract for KCT	O/T	Non-consultancy services	Mustral General Traders Limited	11/09/2024	11/09/2024	11/10/2024	165,000.00



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	950Y(service B)& KCY 864 Y(Service C)		950Y(service B)& KCY 864 Y(Service C)							
6.	Provision of advertisement for REOI for development of standard operating procedures and ISO certificates for the office of Data Protection Commission	2240240	Provision of advertisement for REOI for development of standard operating procedures and ISO certificates for the office of Data Protection Commission	DP	Non-consultancy services	Government Advertising Agency	17/09/2024	17/09/2024	17/10/2024	292,106.25
7.	Provision of return airticket for Sylvanus	2240241	Provision of return airticket for Sylvanus	RFQ	Non-consultancy services	Bigman Travel	20/09/2024	20/09/2024	20/10/2024	158,890.00



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	Maritim, Michael Njogu, Pauline Kimotho & Patrick Masika to Mombasa for capacity building training		Maritim, Michael Njogu, Pauline Kimotho & Patrick Masika to Mombasa for capacity building training							
8.	Provision of vehicle service, repairs and maintenance for KCP 550K-Ford Ranger	2240242	Provision of vehicle service, repairs and maintenance for KCP 550K-Ford Ranger	RFQ	Non-consultancy services	Trepoz Autoz Limited	20/09/2024	20/09/2024	20/10/2024	85,300.00
9.	Provision of return airticket for fifteen	4133021	Provision of return airticket for fifteen officers.	RFQ	Non-consultancy services	Real Edge Africa Ventures	23/09/2024	23/09/2024	23/10/2024	910,750.00



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	officers travelling to Lodwar to attend EARTTDFP project inspection		travelling to Lodwar to attend EARTTDFP project inspection							
10.2	Procurement of return airticket in favour of four officers to Lodwar for joint schools under GIGA project	4133022	Procurement of return airticket in favour of four officers to Lodwar for joint schools under GIGA project	RFQ	Non-consultancy services	Kaylan Travel	23/09/2024	23/09/2024	23/10/2024	151,600.00
11.	Provision of return airticket for four officers	4133023	Provision of return airticket for four officers to	RFQ	Non-consultancy services	Bigman Travel	26/09/2024	26/09/2024	26/10/2024	24,600.00



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	to Eldoret for presidential Tree planning		Eldoret for presidential Tree planning							
12.	Provision of Advertisement for Design & Supervision for the setup and operationalization of an ICT Security operations centre for Government under KDEAP	4133024	Provision of Advertisement for Design & Supervision for the setup and operationalization of an ICT Security operations centre for Government under KDEAP	DP	Non-consultancy services	Government Advertisement Agency	26/09/2024	26/09/2024	26/10/2024	292,106.25
13.	Provision of catering services during KDEAP implementation	4133025	Provision of catering services during KDEAP implementation	RFQ	Non-consultancy services	Digest ventures	27/09/2024	27/09/2024	27/10/2024	774,000.00



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Section B: Summary of contract awards

1. By Procurement Method

Procurement Method	Number of Contracts	Value of contracts (KES)
Open Tender -OT	1	165,000.00
Direct Procurement- DP	2	584,212.50
Request for Quotations- RFQ	11	2,995,390.00
Request for Proposal - RFP	0	0
Restricted Tender - RT	0	0
TOTAL	14	3,744,602.50

2. By Nature of Procurement

Procurement Method	Number of Contracts	Value of contracts (KES)
Goods	0	0
Works	0	0
Consultancy Services	0	0
Non-consultancy services	14	3,744,602.50
TOTAL		3,744,602.50

Prepared By:

Signature Date 2/10/2024

Sostanis Okoth

Deputy Director, Supply Chain Management

Approved by Accounting Officer

Signature..... Date 07/10/2024

Stanley Kamangya

Chief Executive Officer.

