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ADDENDUM NO. 1

TENDER NO. ICTA/OT/10/2021-2022

1st December, 2021

TENDER NAME: SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF AN ELECTRONIC DOCUMENT AND RECORD MANAGEMENT SYSTEM

RESPONSE TO BIDDERS CONCERNS/CLARIFICATIONS DURING PRE-TENDER CONFERENCE

S.No	BIDDER'S CONCERNS/OBSERVATIONS/COMMENTS	ICTA RESPONSE
1	Which similar work experience documents to attach:	Furnish/provide evidence/Proof of completion of at least 5 projects for corporate clients which have been done at least during the last 5 Years. Enclose relevant Documentary proof i.e 1.Copies of Purchase Order / Work Order/contract 2.Completion certificates and 3. Recommendation letters
2	How many systems to be integrated	The solution is an enterprise solution. The system should be scalable and flexible to integrate with any number of systems in pilot phase and in future onboarding of other MCDAs. ICTA technical team to be empowered to perform integrations without vendor intervention
3	Hosting of the system (on premise or cloud)	On Premise. ICTA will provide the required infrastructure and hardware.
4	Number of records to be digitized	The system should be implemented with agility and scalability to accommodate big magnitude of records. The exact Pilot records will be provided to winning bidder.

		but at production the no of records to be infinite and only to be limited by the computing resources. Skills transfer must be effective to ensure that Government staff can be able to continue digitizing.
5	Number of licenses to be provided	In the beginning bidder to provide concurrent perpetual licenses enough to run 500 users. As we onboard the MCDAs in future, the licenses will be increased. Ensure you indicate the cost of each license
6	The bidder's annual turnover in the sale, supplies & installation of IT systems should be at least Kes 50,0000,000 for the last 3 Financial years (i.e. 2018, 2019 and 2020.) MR 10	The bidder's annual turnover in the sale, supplies & installation of IT systems should be at least Ksh 5,000,000 each year for the last 3 Financial years (i.e. 2018, 2019 and 2020.)

The addendum & clarification form part of the bidding document and is binding on all bidders. All other terms and conditions of the tender remain the same.

CHIEF EXECUTIVE OFFICER