

## INVITATION TO TENDER

**THE INFORMATION AND COMMUNICATION TECHNOLOGY AUTHORITY (ICTA)  
P.O. BOX 27150-00100 Nairobi.**

**TENDER NAME: PROVISION OF MAINTENANCE SERVICES FOR ONE  
GOVERNMENT NETWORK (OGN) INFRASTRUCTURE - ACTIVE EQUIPMENT  
(FRAMEWORK CONTRACT)**

1. The Information & Communications Technology Authority invites sealed tenders for **PROVISION OF MAINTENANCE SERVICES FOR ONE GOVERNMENT NETWORK (OGN) INFRASTRUCTURE - ACTIVE EQUIPMENT (FRAMEWORK CONTRACT)**

The maintenance services have been subdivided into LOTS/Regions. The duration of the contract will be for One Year.

2. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
3. Tenderers will be allowed to tender for one (1) LOT only. Tenderers bidding for more than one LOT will be disqualified.
4. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours i.e. **0900 to 1600 hours** at the address given below.
5. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non- refundable fees of Kshs. 1,000.00 in cash or Banker's Cheque and payable to the address given below. Tender documents may be obtained electronically from the Authority's Website ([www.icta.go.ke/tenders](http://www.icta.go.ke/tenders) ) or the Public Procurement Information Portal ([www.tenders.go.ke](http://www.tenders.go.ke) ) Tender documents obtained electronically will be free of charge.
6. Tender documents may be viewed and downloaded for free from the website ([www.icta.go.ke/tenders](http://www.icta.go.ke/tenders)). Tenderers who download the tender document must forward their particulars immediately to [procurement@ict.go.ke](mailto:procurement@ict.go.ke) to facilitate any further clarification or addendum.
7. All Tenders must be accompanied by a tender security of Kshs. 100,000 (One Hundred Thousand) per LOT valid for a Period of 156 days from the date of tender opening from a licensed Bank by CBK or an insurance company approved by the Public Procurement Regulatory Authority (PPRA) and Registered by Insurance Regulatory Authority(IRA) or a tender securing

**declaration form where applicable (Disadvantage group )**

8. Tenders are to remain valid for a period of 156 days from the date of tender submission. Shorter validity period will render the bid non-responsive.
9. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
10. Completed tenders must be delivered to the address below on or before **Tuesday 7<sup>th</sup> May, 2024 at 10:00am. Electronic Tenders will not be permitted.**
11. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
12. Late tenders will be rejected.
13. The addresses referred to above are:

**A. Address for obtaining further information and for purchasing tender documents**

Deputy Director, Supply Chain Management  
Information & Communications Technology Authority  
Procurement Office, Telposta Towers, 12<sup>th</sup> Floor, Along Kenyatta  
Avenue, Nairobi.  
27150 - 00100 Postal Address  
Email: [procurement@ict.go.ke](mailto:procurement@ict.go.ke)

**B. Address for Submission of Tenders.**

Chief Executive Officer,  
Information & Communications Technology Authority  
Telposta Towers, 12<sup>th</sup> Floor,  
Along Kenyatta Avenue,  
P.O. Box 27150 - 00100,  
Nairobi.

**C. Address for Opening of Tenders.**

Information & Communications Technology Authority  
Customer Care Desk, Telposta Towers, 12<sup>th</sup> Floor,  
Along Kenyatta Avenue, Nairobi

**NB: There will be a Mandatory pre-tender meeting to be held, Tuesday, 16<sup>th</sup> April, 2024 at 11.00AM at ICT Authority, TelPosta Towers, 12<sup>th</sup> Floor Boardroom, Kenyatta Avenue.**

**NAME: STANLEY KAMANGUYA, OGW**

**DESIGNATION: CHIEF EXECUTIVE OFFICER**